

Waterloo Citizens for a Pool

Wednesday, 07.01.2020, Zoom Conference, 7:00pm – General Assembly Meeting

Attendees

Kim Ahne
Jason Breithaupt
Dawn Rubemeyer
Amy Grandcolas
Lyn Falk-Ahne

Meeting Minutes

Officer/Committee Reports

1. Kim Ahne called the meeting to order. Jason Breithaupt made a motion to approve the June Meeting minutes, Dawn Rubemeyer seconded.
2. President – See Old and New Business.
3. Vice President – Nothing to report.
4. Treasurer – Jason reported that we currently have just over \$ 25,000 in the account, which is up \$ 5000 from last year. As of right now our profit from the 5K is \$ 4,400.
5. Secretary – The Monroe County Annex will be closed to the public through August currently. Amy will check in two weeks to see if they have any updates on re-opening for meetings.
6. Fundraising – See updates on the St. Paddy's Day 5K in Old Business. Amy asked if anyone had seen any advertisements for Amazon Prime Day later in July, no one had. Currently we are only getting a minimal amount from Amazon Smile and Schnucks eScript, but it all helps.

Old Business

1. State Filings – Jason submitted both state filings last week. He completed the Secretary of State forms online and had to mail the Attorney General forms. He'll scan his copies and send to the WCP Google drive.
2. Google Drive – Kim sent his bank of files to the WCP address to start organizing on the Google drive. Amy will work towards having everything organized in folders by September.
3. Feasibility Study/Town Hall Meeting – A postmortem still needs to be scheduled with all the board members, hopefully at the board meeting later this month, July 15th.
4. St. Paddy's Day 5K Postponement – Lyn has been coordinating with RTS and a two week window, ending on 09/12 works for them. RTS is working on the bib assignments and an instruction sheet to hand out with packets.
 - a. Lyn will check with Mr. BBQ on having one of the packet pick up sessions under their pavillion on Saturday, August 22. And the second at Hopskeller sometime the week of 08/24. Then an awards pick up at Hopskeller the week of 09/13.
 - b. Amy will reach out DE Signs on picking up the sponsor signs to use somehow with the virtual race.
5. City Council and Park Board Meetings –
 - a. June Park District Meeting – Kim and Amy attended, with Kim inquiring about the action items we had from them after the March meeting. Kevin Hahn didn't recall that there was anything they were supposed to look into. Kim referred back to their interest in learning more about expanding the park

district tax base and what that would necessitate. Mary Buettner said that the park board would not be interested in paying her for any additional time spent researching such things, we would need to do that. Kevin confirmed they have all of the paperwork wrapped up for the OSLAD grant. Michael Nolte has gotten drawings from Breese and O’Fallon to reference for the Waterloo Splash Pad Design. The board has decided that there will be an agricultural theme, with Keith, Shelby, & Michael serving as the planning/design committee. The next deadline for the grant is to hit the spending goal set by Q2 of the next fiscal year. They have allotted \$ 70,000 for spending this fiscal year.

- b. Upcoming Meetings
 - i. Monday July 6th – City Council @ 7:30 pm - Dawn
 - ii. Wednesday July 8th – Park Board @ 7:00 pm – Amy
 - iii. Monday July 20th – City Council @ 7:30 pm – Jason
 - iv. Monday Aug 3rd – City Council @ 7:30 pm – Amy

New Business

1. Checks & Balances – a proposal was made at the last WCP board meeting to implement a checks & balance system for the officers on the board. Each office position would have another office position back up their responsibilities and validate any of their tasks. The president would be paired with the secretary and the vice-president would be paired with the treasurer. Kim made a motion to put this system in place immediately, Dawn seconded. The motion passed unanimously.
2. Banking Accounts – with the checks and balances system being implemented, it was discussed adding additional officers to our bank account for accessibility. After some discussion Jason made a motion to add the President and Vice-President to the bank account and keep the Fundraising Chair on the account as well. Lyn seconded that motion. All voted in favor of the motion. Lyn and Jason will get in touch with First National Bank to have these updates made to our account.
 - a. Lyn also inquired about adding a savings account to accrue some interest now that we have been retaining a sizable balance. It was discussed that simplest option would be to have a savings account added to our First National checking account and to move the majority of our balance to that, keeping a decent amount available for expenses in the checking account. Jason made a motion to make those changes, Lyn seconded. Jason will work with First National to set this up.

Action Items

1. Upload Town Hall Meeting Video to website – Kim
2. Compile Question List from Town Hall – Dawn
3. Draft Letter to accompany question list – Kim
4. File Organization on Google Drive - Amy
5. Re-Scheduled 5K tasks – Lyn
6. Bank Account Changes - Jason

Upcoming Meetings

Board Meeting – July 15th, 7:15pm via Zoom Conference

General Assembly – Aug 5th, 7:00 pm, tbd

Next Meeting Agenda Items

1. File Organization
2. 5K Re-launch Media/Plan